



Title: Paid Marine Science Education Internship
Agency: Pigeon Key Foundation & Marine Science Center
Location: Marathon, Florida

Job Description:

Do you enjoy working with students of all ages? Are you looking for a job that allows you the opportunity to kayak, snorkel, and share the marine environment? Are you a self-motivated, hard-working individual? Then the Pigeon Key Foundation, a 501(c) not-for-profit organization, is looking for you to be a part of our 2022 intern team. Start date between end of January-mid February with a TBD end date in mid-August. Possibility of full-time employment may exist to hired interns who demonstrate a superior ability at the position. Internship provides weekly stipend and on-island housing, as well as food when groups are present.

Marine Science Education Intern Responsibilities:

This list is not exhaustive but will give interested applicants a better idea of what jobs will be required of them. We are a small organization. We do not hire a janitorial, cooking, or maintenance staff. Each person living and working on the island is required to pitch in.

Marine Education (65% of internship):

- Lead both classroom and hands-on learning activities for students ranging from elementary school to college age on a variety of marine science subjects. Hands-on activities include fishing, kayaking, snorkeling, and invertebrate collections. Days will be long, sometimes 6am-10pm, and often include weekends without predetermined days off.
- Other group-related tasks will include cooking, cleaning, equipment prep/clean-up, etc. While groups are on island, they are our number one priority. Summer Camps held during the internship will require interns to perform all of the above duties, plus participate in camp activities and be overnight counselors in the student dorms.

Maintenance (20% of internship):

- When groups are not on island, interns will be responsible, along with full time staff, for island upkeep and preparing for upcoming groups. Days without students will be mostly 9am-5pm M-F schedule, but that can change based on what needs doing and the weather. Will include, but not limited to, cleaning, sweeping, mopping, raking, weed whacking, washing sheets, painting, maintaining island grounds, cleaning aquariums.

Office Work (5%):

- Aiding the full-time staff in expanding and updating curriculum, writing articles for the foundation's newsletter, helping to create new learning material, creating content for the foundation's social media accounts (Facebook, Instagram, etc.)

Various (10%):

- Representing the foundation at various events in the community, running work errands, summer camps, etc. This list is not exhaustive.

Qualifications:

- Must have graduated with a bachelor's degree in biology, marine biology, zoology, science education, or a related field.
- Good work ethic and willingness to do all aspects of the job including but not limited to cleaning, cooking, and yard work.
- A high level of interest in teaching students of diverse ages and backgrounds and excellent public speaking skills.
- The ability to work independently while foreseeing and quickly correcting potential problems.
- The ability to work well with a team in a small organization where your coworkers are also your roommates.
- Preference given to those with camp counselor experience, teaching experience, or lifeguard experience.
- Experience with Microsoft Office, Google Drive and various social media formats preferred but not required.

The Successful Applicant:

Will be able to live and work well with people of various backgrounds in a small-work environment. The ability to separate personal issues from professional time (and the ability to resolve any personal issues quickly with little conflict) is crucial to this position.

Interns will live on Pigeon Key, a 5-acre island in the middle of the Florida Keys and a historical landmark. Interns are encouraged to dive, fish, and explore the Florida Keys island chain on their days off, which are limited but do exist!

Salary: \$150/week plus housing (shared), and meals while groups are present

How to Apply: Send a cover letter, resume, and three references to Operations Director Chris Rowell at Pigeonkeyops@gmail.com. Please send materials in ONE e-mail and mention how you learned about the internship. Applicants without a cover letter or who send separate emails will not be considered. Review of applications will begin as received; If you are selected for an interview, you will be notified.

Last Date to apply: November 30th, 2021

Website: <http://www.pigeonkey.net>

Contact: Chris Rowell E-mail: pigeonkeyops@gmail.com

About Us:

The Pigeon Key Foundation and Marine Science Center, established in 1992, is a nonprofit dedicated to preserving the cultural history and marine environment of the Florida Keys by promoting its healthy future through education, history, and research. We offer world-renowned marine education programs for students of all ages and daily guided historical tours of Pigeon Key, which was an original work camp for Henry Flagler's Overseas Railway.

Our unique, remote location allows students to have a once in a lifetime experience rooted in hands-on learning. Students ages 8-18 come to our 5-acre island to learn about local marine habitats, the animals that occupy them, threats to our ecosystems, and tools that they can bring back to their communities to promote positive impacts on the environment. Whether it is snorkeling around the third largest barrier coral reef system in the world, kayaking through

the mangroves, or going out to collect invertebrates, we aim to create an outdoor classroom from the environment around us.

For over 20 years, the Pigeon Key Foundation has provided customized programs to more than 30,000 participants from more than 1,000 schools throughout the United States and overseas. Our education interns have been an essential part of our program and have helped students from all over the world develop a passion for biology and conservation. The internship requires hard work and dedication but is extremely rewarding nonetheless. The internship provides weekly stipend and on-island housing, as well as food when groups are present.